



DEPARTMENT OF HUMAN SERVICES
SENIORS & PEOPLE WITH DISABILITIES
500 Summer Street NE E02
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AUTHORIZED BY: _____

**SPD Assistant Director/
Deputy Assistant Director/
Administrator**

INFORMATION MEMORANDUM

SPD-IM-02-046

Date: August 22, 2002

TO: Area Agency on Aging Directors CHS SDA Managers
CHS/SPD Field Managers and Staff CHS SDA Assistant Managers
CHS All Senior Program Managers CHS Central Office Managers

SUBJECT: Quarterly Adult Foster Home Licensers' Training

INFORMATION: The Quarterly Adult Foster Home Licensers' Training will cover policy and program updates, utilization review of the revised 517A and 517 B (licensing violation correction forms), and targeted areas of concern for program improvement. This training will feature guest presentations on the following topics: Interviewing Residents, Abuse of Controlled Substances, and Traumatic Brain Injury.

Licensers and assistant licensers are encouraged to attend. The session will begin on September 11, 2002 at 8:30 a.m., and end at 4:30 p.m. on September 12, 2002. On-line registration is required and is available on the following website:

http://dhstraining.hr.state.or.us:591/Training/Search_CourseList.htm

Site: Best Western Mill Creek, 3125 Ryan Dr., SE Salem, Or. 97301
(503) 585-3332.

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